

# Volunteer role description

## Conservation volunteer

### What is a research volunteer?

Conservation volunteers help Folkestone Museum care for its collections so they are kept in an excellent state of preservation to be enjoyed by this and future generations.

They are responsible for important conservation requirements including:

- monitoring relative humidity and temperature in the galleries and museum stores
- checking light levels
- checking for bugs
- completing object condition checks
- compiling conservation priority lists
- creating conservation records
- packing of objects in appropriate acid-free archival materials
- simple cleaning of objects
- explaining the important role of conservation at museum events
- assisting professional conservators working on artefacts at the museum
- supervising the public in basic cleaning of objects at 'conservation in action' events
- the safe movement of artefacts inside and outside the museum

Volunteers will be based at Folkestone Museum, supervised by the Curator and members of the museum team.

### What's in it for you?

- Becoming part of a friendly and dedicated team
- Meeting people from all walks of life and making new friends
- Satisfaction in helping preserve Folkestone's heritage
- Passing on your knowledge to other people
- Developing work-related learning skills in collections care, preventative conservation and public engagement
- Learning about Folkestone history and sharing it with our visitors

### What's involved?

- Learning about conservation techniques
- Working with the museum's collection
- Preparing objects for exhibition and display
- Helping out at museum events

- Using computers for monitoring and to complete conservation records

### **This role will suit people who**

- Have an interest in history and heritage
- Work well in a team or individually
- Have attention to detail
- Are interested in science
- Are computer literate or wish to become so

### **EXTRA INFORMATION**

#### **Your place of work**

Folkestone Museum

#### **Time commitment**

We appreciate any time you are able to give and this role allows for some flexibility. We ask that people volunteer for two sessions a month although this can vary if required.

#### **Volunteer Manager**

This role will be managed by the Curator of Folkestone Museum.

#### **Staff contact**

As above.

#### **Training/Resources**

- Folkestone Museum induction
- Health and safety induction
- Role specific training

#### **Expenses**

Out-of-pocket travel costs between home and volunteering place will be paid up to a maximum of £5.50 per day, and other reasonable expenses agreed in advance.

#### **DBS check**

A DBS check is required for this role.