

Volunteer role description

Events and School Workshops volunteer

What is an Events and School Workshops Volunteer?

Event and School Workshops volunteers help Folkestone Museum deliver a high-quality events and activities programme with important and hard to reach audiences including families, teenagers, adults, schools, pre-school groups, older people, people with special educational needs and disabilities and from diverse local communities.

Volunteers work alongside members of the Folkestone Museum team, and external facilitators, delivering a wide range of important roles including:

- Helping create content
- Setting up the museum and resources on the day
- Welcoming visitors to events and answering questions
- Delivering activities, including artefact investigation and art and craft
- Taking photographs and film of visitor engagement
- Completing simple evaluation
- Tidying up

What's in it for you?

- Becoming part of a friendly and dedicated team
- Meeting people from all walks of life and making new friends
- Satisfaction in helping preserve Folkestone's heritage
- Passing on your knowledge to other people
- Developing work-related learning skills in event planning and delivery and public engagement
- Learning about Folkestone history and sharing it with our visitors

What's involved?

- Gaining visitor welcome and presentation skills
- Creating exciting content, pitched at the right level for your audience
- Working with diverse audiences, including children, adult and special needs groups
- Being inspired by objects and stories in the museum collection
- Helping out at museum events

This role will suit people who

- Are outgoing and confident
- Enjoy meeting new people
- Have an interest in history and heritage
- Work well in a team
- Are creative
- Are good at explaining things

EXTRA INFORMATION

Your place of work

Folkestone Museum and local community settings

Time commitment

We appreciate any time you are able to give and this role allows for some flexibility. We ask that people volunteer for two sessions a month although this can vary if required.

Volunteer Manager

This role will be managed by the Curator of Folkestone Museum.

Staff contact

As above.

Training/Resources

- Folkestone Museum induction
- Health and safety induction
- Role specific training

Expenses

Out-of-pocket travel costs between home and volunteering place will be paid up to a maximum of £5.50 per day, and other reasonable expenses agreed in advance.

DBS check

A DBS check is required for this role.